

Description of personal data file

Personal Data Act (523/99) 10§ Issue Date: 17 August 2004

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| 1. Controller | Defence Command Finland, Public Information Division
Postal Address: P.O.Box 919, 00131 Helsinki
Street Address: Korkeavuorenkatu 21, Helsinki
Telephone: + 358 299 800 (switchboard) |
| 2. Controller of data file and point of contact | Anna Lind
Defence Command Finland, Public Information Division
Postal Address: P.O.Box 919, 00131 Helsinki
Telephone: +358 299 500 723 |
| 3. Name of personal data file | Media service file |
| 4. The purpose of the processing of the personal data (use of data file) | The purpose of the file is recognising the users of an Internet-based service for the media and granting them use of the service (Personal Data Act Section 8.1, paragraph 5.) |
| 5. Information content of personal data file | Mandatory data marked *:
Voluntary data - no mark:
Person/ Company or community
Given name*
Family name*
Occupation
Press card number
Password*
Retyped password*
E-mail*
Retyped e-mail*
Telephone
Mobile phone |

Fax

Country

City

Postal code

Street address

Language: English Finnish Swedish

6. Regular sources of date

Service user provides information him/herself with his/her own consent.

7. Regular information disclosure and transfer of data outside EU or European Economic Area

Will not be disclosed

8. Principles of securing data file

A. Manual data

Will not be recorded

B. Data stored electronically

Data files not be shared with a third party. Only named persons have access to data. The data will be saved on a secure and firewall protected server.